

**MINUTES OF THE BOARD MEETING
OF THE BRISTOL COUNTY WATER AUTHORITY**

**Thursday, April 21, 2016
450 Child Street, Boardroom, Warren, RI**

Pursuant to proper notice, the Board Meeting of the Bristol County Water Authority was called to order by Chairman Klepper at 6:00 pm, 450 Child Street, Boardroom, Warren, Rhode Island.

Executive Director Pamela Marchand, Legal Counsel Joseph Keough and the following Directors were in attendance at the commencement of the meeting:

Paul Bishop, William Gosselin, Joel Hellmann, Allan Klepper, Raymond Palmieri, Sr., Frank Sylvia

Directors Absent: John Jannitto, Bradford Louison, Georgina Macdonald

1. Public Input

None.

2. Minutes

Director Sylvia made the following motion seconded by Director Hellmann

MOTION: To approve the minutes of the 3/28/16 Board Meeting.

Motion passed unanimously.

3. Executive Director's Report

Executive Director P. Marchand updated the Board on the Metacom Avenue main replacement project which will begin in May and end in August. A meeting was held with the Bristol Town Council concerning this project. The new installation will expand the high pressure zone in the area and increase fire protection. The main under the Warren Bridge has been put back into service after passing all inspection tests.

Also, BCWA has begun its flushing program in Barrington.

4. Financial Report

Finance Manager M. Champagne stated the audit is underway and provided a summary of monthly financial report.

5. Award of Bids: a) Trimble GIS Field Location Instrument

Director Hellmann made the following motion seconded by Director Gosselin

MOTION: To award Keystone Precision Instruments for the purchase of a Trimble GEO 7X Handheld GPS locating device, with required software and other accessories in the amount of \$9,399.55.

Motion passed unanimously.

b) Lawnmower

Director Sylvia made the following motion seconded by Director Hellmann

MOTION: To award Tom's Lawn & Garden of Portsmouth, RI, for a Turf Tracer X Series Lawnmower in the amount of \$6,775.00.

Motion passed unanimously.

6. Executive Director Pay Increase

Director Sylvia made the following motion seconded by Director Bishop

MOTION: Propose a 2.75% increase for the Executive Director.

Motion failed 5 to 1, with Director Palmieri voting Nay.

Director Palmieri stated that this position does not have a salary range, the range could get to be more than the job is worth and suggested this item be referred to the Personnel Committee for discussion.

Director Palmieri made the following motion seconded by Director Sylvia.

MOTION: Propose a 2.65% increase for the Executive Director.

Motion passed unanimously.

7. Update on Warren Paving Ordinance

Legal Counsel J. Keough stated he had sent paving standards to Warren's legal counsel. There has not been any response.

8. Board Correspondence

None.

9. Next Scheduled Meeting

Annual Meeting and Board Meeting – May 26, 2016

Director Sylvia made the following motion seconded by Director Gosselin

MOTION: To adjourn the meeting.

Motion passed unanimously.

The meeting was adjourned at 6:35 pm.

Raymond Palmieri, Sr.
Secretary